### Decision Summary Template

Use the following template to record the outcomes of your ICCB meeting.

**Change Request Title:** Add Voter Eligibility Verification

**Date of Meeting:** 28-07-2025

**Facilitator (Project Manager):** Muhammad Hasan Khan

**Summary of Discussion:** A change request has been submitted to add a feature for voter eligibility verification through student ID and enrollment status. This change was requested by the Election Commission in Week 2 of the project. The discussion focused on the necessity and feasibility of this change.

* **Business Need and Benefits:** This change is crucial for ensuring the integrity and fairness of the student body elections. The ability to verify voter eligibility through student ID and enrollment status is a 'must-have' to prevent ineligible individuals from voting.
* **Technical Feasibility:** This change is technically feasible but requires integration with the university's existing student information system. The Lead Developer confirmed that this integration is possible, but it will require additional development time.
* **Cost Impact:** The integration with the university's system will likely incur additional costs for development and resources. The Finance Manager will need to determine if contingency funds are available to cover these expenses.
* **Quality/Testing Impact:** The Quality Assurance Lead noted that extensive testing will be required to ensure the eligibility verification is accurate and secure. This includes testing the integration and data transfer between systems to prevent vulnerabilities.
* **User Experience Impact:** While this adds a step to the voting process, the End-User Representative noted that students would see it as a positive and necessary measure to ensure a fair election.
* **Risks Identified:** The primary risks are potential project delays and security vulnerabilities during the data transfer between the e-voting system and the university's student information system.

**Final Decision:**

* **Approve** ✔
* **Reject**
* **Defer**

**Justification/Comments:** This change is approved because it is a critical requirement for a secure and verifiable e-voting system. The benefits of ensuring a fair and credible election outweigh the moderate impacts on cost and schedule. The Project Manager will update the project plan to incorporate this change, and all relevant roles will adjust their tasks accordingly.

**Next Steps/Action Items:**

* Project Manager to update the project timeline and budget.
* Lead Developer to begin planning the integration with the university's student information system.
* Quality Assurance Lead to create a detailed testing plan for the eligibility verification feature.
* Change Control Officer to formally update the change log.